

Andover Parent, Teacher and Community Organization (APTCO)

Meeting Minutes for April 24, 2014

Members in attendance-Gina Marquez (Chairperson), Missy Wisniak (Vice-Chairperson), Regina Pekarek (Treasurer), Jill Peterson (Secretary), Mark Van Voorhis (Principal), Cathy Witte (Volunteer Service Coordinator), Andrea Haglund, Maureen Geraghty, Ronda Tebbenkamp, Jen Myers

1. Welcome and Introductions

a. Meeting started at 6:33

2. Reports

a. Secretary Report- Jill Peterson

- i. Minutes for the March meeting were reviewed by members in attendance. Motion made to accept the secretary report for March 2014 meeting made by: Jen Myers second by: Maureen Geraghty Motion carried.

b. Treasurer Report- Regina Pekarek

- i. Closing balances for month ending 03/31/2014
 1. Checking \$36,601.91
 2. Savings \$100.99
 3. Money Market \$7,553.24
- ii. Motion made to accept the treasury report for March 2014 made by: Ronda Tebbenkamp second: Jill Peterson Motion Carried

c. Principal Report- Mark Van Voorhis

* **Testing:** MCA reading is complete (with a few make-ups being done now) MCA math will be completed in the next couple weeks. Reading and Math MCA's will be done on the computer starting next year.

* **Youth Frontiers:** Kindness Retreat was paid for out of Target funds, wonderful feedback from students, parents and staff. Looking to APTCO and Andover Football Association to possible fund this event in the future.

* **Staffing:** 1269 projected for next year, but we think there will be more coming in. Kindergarten numbers are looking good, all day every day. Sections for next year: 8 or 9- K, 7 or 8- 1st, 8 or 9- 2nd, 7 or 8- 3rd, 8- 4th, 8- 5th

* **Launch Program will be staying next year, EBD will be moving to Crooked Lake Elementary for the next school year**

* **CRT Team "Cultural Responsive Team" is in place:** Building more of a family/community around the building, all school assemblies, making video reports, getting a school mascot

d. Volunteer Services Coordinator- Cathy Witte

***749 volunteers have come through the door so far this year, working just over 6000 hours! Way to go volunteers!!**

***Carnival:**

It was a huge success! We got great feedback from those involved, we are taking that feedback to make notes and adjustments for next year. Thank you to all the volunteers on the planning committee and to the close to 100 volunteers that worked the night of the Carnival. Families had a great time, and no one got hurt=success!

***Showcase:**

Showcase is on Thursday, May 1 from 6-8. Mr. Van Voorhis sent an invitation for families via an iContact message.

***Volunteer Appreciation:**

Volunteers can pick up a token of appreciation at Showcase. Cathy Witte will be sitting at a table right inside Door 1 to distribute. The theme for the year is "Chewing to Volunteer at Andover Elementary". 16 teachers help assemble these gifts, there are over 650 active volunteers at Andover.

***Staff Appreciation:**

Staff Appreciation is the week of April 28-May 2. Treats/surprises will be coming to our wonderful staff all week long. Thank you to Tatum Johnson for stepping in at the last minute to help coordinate!

***Track and Field:**

T-shirt order forms have been submitted to Ideal Advertising. They should be at school the week of May 5 to hand out to students. Many volunteers are needed to help Track and Field Day run smoothly. A volunteer form went home in Wednesday folders this week.

***Apparel Orders due this week**

Orders should be completed and sent to school in a couple weeks.

***5th Grade Party**

The planning committee is well on its way, and it should be a lot of fun for the 5th Graders

***Yearbooks**

They are still in process of being created, and should be submitted soon.

***Volunteer Forms**

Cathy Witte has turned in an updated form for next year! It has been redesigned to flow better and make it easier for parents to use. This form will add spots for Track and Field Day, yearbook, 1st grade Picnic and other gaps we had on the form. Make sure to check it out in the Fall!

e. FirstTech

Promethean Boards and Doc Cams were ordered, however the company has now gone out of business. We are looking for a new district vendor to get these products from Promethean. We believe we will still be able to get the matching offer.

3. Old Business

a. Carnival Wrap-Up The Results are IN!!

- i. Profit from the carnival was \$4,561.39
- ii. Raffle for Reading raised \$17,710.53! That is a lot of books for our school! Thank you Andover families!

b. Kindergarten Registration

- i. We had 165 incoming kindergarteners come to Registration night
- ii. Pictures were taken by Jessica Pearson Photography of each student holding a sign saying Class of 2027

c. Track and Field Day

- i. Jennifer Youngquist is set and has been working on ordering ribbons and snacks for the event.

4. New Business

a. Andover Senior Party

- i. A discussion was made to not donate this year. We feel that our families have worked to raise money for our school, and that these funds should stay in our building to meet our students needs.

b. Open Board Positions 2014-2015

- i. We are still looking for 2 people interested in being on the steering team for next year. We need a Chairperson and Vice-Chairperson. Please see one of the steering members or e-mail andoverpto@gmail.com if you are interested.

c. 2014-2015 Calendar Dates

APTCO meeting dates for next year will be available at the May meeting.

Planning for May Meeting. Our next meeting will be May 15 at 6:30 pm in the Primary Media Center. Send agenda items to andoverpto@gmail.com

Motion to adjourn meeting by: Andrea Haglund second: Mark Van Voorhis at 7:47

Respectfully submitted by Jill Peterson